



City of Saginaw
Recreation & Community Services Dept.
633 West McLeroy Blvd.
Saginaw, Texas 76179
Phone (817) 230-0350, Fax (817) 232-0855

SAGINAW AQUATIC CENTER POLICIES AND PROCEDURES

1.0 DEFINITIONS

The Aquatics Division seeks to provide programs that meet the needs and demands of citizens of all ages. These programs include learn-to-swim classes, water aerobics, open swim opportunities and special events provided by a professional and highly qualified staff. The center offers a 6-lane competition lap pool, a leisure pool, a custom train themed play structure with water slides, several spray/splash features, a small train slide, a large water slide, a concession stand, showers, locker rooms, restrooms, two group pavilions, lots of shade and seating (chairs, chase lounge chairs, picnic tables, etc...), and recreational programs.

The following definitions apply:

- a. **Resident:** any person who lives within the corporate city limits of the City of Saginaw, Texas.
- b. **Non-Resident:** any person who does not live within the corporate city limits of the City of Saginaw, Texas
- c. **Youth:** ages 16 and Under
- d. **Adult:** ages 17 – 54
- e. **Senior:** age 55 – 64
- f. **Senior:** ages 65+
- g. **Family:** two adults and two youth (ages 16 & under)

2.0 PURPOSE

The Saginaw Aquatic Center is utilized primarily for activities and programs promoted, sponsored and coordinated by the City of Saginaw Department of Recreation and Community Services. When not in conflict with Department programs, the Saginaw Aquatic Center will be available for open play usage and/or private reservations.

3.0 LOCATION

Saginaw Aquatic Center, 605 W. McLeroy Blvd., Saginaw, Texas 76179 ~ 817-230-0350.

4.0 HOURS OF OPERATION

- Monday thru Friday – 12:00 p.m. to 7:00 p.m.
- Saturday – 10:00 a.m. to 7:00 p.m.
- Sunday – 1:00 p.m. to 6:00 p.m.

5.0 FEES & CHARGES

5.1 FACILITY MEMBERSHIP CARD FEES

All persons wishing to utilize the Aquatic Center must have a City of Saginaw Facility Membership Card. To obtain a card you must register your name, address, telephone number, age, and show proof of residency (driver's license and Saginaw Water bill). All persons will be required to pay the appropriate amount as directed by the City of Saginaw to the staff at the

Aquatic Center office. Once you receive the card, you must present your card to the Center staff before using the facility. Cards must be renewed within one (1) year from the date of registration. Registration for children under the age of 18 must be completed and accompanied by a parent or legal guardian.

a. Saginaw Resident Usage Fees

- Adult Membership (ages 17 - 54) \$ 45.00 per year
- Adult Daily Fee (non-membership) \$ 5.00 per day
- Youth Membership (ages 16 and under) \$ 45.00 per year
- Youth Daily Fee (non-membership) \$ 5.00 per day
- Senior Adult Membership (ages 55 and up) \$ 10.00 per year
- Senior Adult Daily Fee (ages 55 and up) \$ 3.00 per day
- Senior Adult Membership (ages 65+) FREE admission
- Senior Adult Daily Fee (ages 65+) FREE admission
- Infant Membership (ages 2 & under) FREE admission
- Infant Daily Fee (non-membership) FREE admission
- Family Membership (family of four) \$150.00 per year
 - Additional Family Member \$ 30.00 per year

b. Non-Resident Usage Fees

- Adult Membership (ages 17 - 54) \$100.00 per year
- Adult Daily Fee (non-membership) \$ 10.00 per day
- Youth Membership (ages 16 and under) \$100.00 per year
- Youth Daily Fee (non-membership) \$ 10.00 per day
- Senior Adult Membership (ages 55 and up) \$ 50.00 per year
- Senior Adult Daily Fee (non-membership) \$ 10.00 per day
- Infant Membership (ages 2 & under) FREE admission
- Infant Daily Fee (non-membership) FREE admission
- Family Membership (family of four) Not Available
 - Additional Family Member Not Available r

c. Combined Aquatic Center & Recreation Center Membership (*SAGINAW RESIDENTS ONLY*)

- Adult Membership (ages 17 - 54) \$ 60.00 annually
- Youth Membership (ages 16 and under) \$ 50.00 per year
- Senior Adult Membership (ages 55 – 64) \$ 20.00 per year
- Senior Adult Membership (ages 65+) FREE admission
- Infant Membership (ages 2 & under) FREE admission
- Family Membership (family of four) \$205.00 per year
 - Additional Family Member \$ 45.00 per year

5.2 REGISTRATION FEES

Fees must be paid by cash, check, or credit card at the time of registration. Please make checks payable to the “City of Saginaw”. Returned checks will be subject to a \$25.00 charge. All returned checks and fees must be made in cash. All program fees are regulated according to the cost of the Instructor, supplies, and minimum class enrollment. Some programs may require additional fees or supplies. No programs are held on holidays recognized by the City of Saginaw. All fees collected support and finance these programs. (Note: You do not have to be a member or purchase a membership to participate in our classes, programs or activities.)

5.3 AQUATIC CENTER RESERVATION FEES

The Saginaw Aquatic Center is available for rentals during as well as after normal business hours. The Pool/Aquatic Center and/or either Pavilion can not be reserved by the same group or person for consecutive weekends or days. All rental deposits are refundable if no damage occurs to the rental area and the cleaning checklist is complete. The

reservation/rental fees are listed below:

- **Deposit** \$100.00 per rental (private rentals only)

- **Pavilion:** All pavilion rentals are 3-hour rentals. Pavilions may be rented for private use during public swim hours. Only adults (18 years of age and older) can make reservations. If pavilions are not rented they will be first come, first serve. The price is based on 25 people.
 - Blue Pavilion (30ft x 40ft)
 - Residents \$40 per 3 hours
 - Non-Residents \$80 per 3 hours
 - Green Pavilion (25ft x 25ft)
 - Residents \$30 per 3 hours
 - Non-Residents \$60 per 3 hours

- **Aquatic Center:** The pool may be reserved for private parties during non-public swim hours. All pool rentals are 2-hours in length on Saturdays and up to 3 hours in length on Sundays (2-hour minimum). Only adults (18 years of age and older) may make reservations.
 - *Residents:* \$110 per hour (100 people max, price includes 6 guards) (2-hour min.)
 - *Non-Residents:* \$160 per hour (100 people max, price includes 6 guards) (2-hour min.)
 - Depending on the group size and patrons attending, additional guards maybe required. For each additional 25 people, you add a lifeguard for \$25 per hour.
 - **Residents:**
 - 100 people (6 lifeguards X 2 hours = \$220)
 - 101 to 125 people (7 lifeguards X 2 hours = \$270)
 - **Non-Residents:**
 - 100 people (6 lifeguards X 2 hours = \$320)
 - 101 to 125 people (7 lifeguards X 2 hours = \$370)
 - *Day Care Reservation Fees*
 - \$3.00 per person for Saginaw Day Cares (includes Adult Supervisors)
 - \$6.00 per person for Non-Saginaw Day Cares (includes Adult Supervisors)

- **General Reservation Rules:** All rentals that are open to the public, that advertise, or generate revenue whether for profit or charity, must have prior approval from the Director of Recreation & Community Services before the rental date will be booked. Any rental charging a fee must have prior approval as above and is subject to a 15% charge of income, plus the rental fee.
 - User agrees to indemnify and hold harmless the City of Saginaw, its agents and employees from and against any claims for damages to persons or property arising out of any use of the Facility and its premises by user. The user does hereby assume all liability and responsibility for bodily injuries, claims, or suits for damages to persons or property of whatsoever kind of character, whether real or asserted, occurring in connection with the use of the Facility or its premises by User, his or its agents, servants, employees or subcontractors. The City of Saginaw assumes no responsibility for any property placed in or about the Facility.
 - User agrees to assume all responsibility for any damages to premises, even above the deposited amount. Once reservation has ended a facility inspection will be performed. The rental deposit will be refunded if no building damage is detected. The refund will be returned via check in 12-14 business days.
 - User shall comply with all federal, state, and local laws. User may not physically attach materials in the facility. This includes using tape or tacks on a painted surface.
 - User may not collect fees on the premises without previous approval by Director of Recreation & Community Services.

- User agrees to leave premises in the same or better condition than that which existed prior to usage. This includes putting away all equipment, removing decorations, sweeping, wiping all tables and chairs, returning tables and chairs to appropriate location, picking up trash, and taking trash out to the dumpster.
- The user is responsible for set-up and clean-up of facility and this time is included in the overall reservation time reserved on the written contract. Additional services and equipment are the responsibility of the user. If the building is not vacated at the specified time on the contract, additional time will be charged. City staff is not responsible for setting up or putting away tables, chairs, or any other equipment used during your reservation.
- Cancellation policy: A \$25 processing fee will be assessed on ALL cancelled reservations. Any reservation cancelled with less than 48 hours notice will forfeit half of the rental fee.
- Alcoholic beverages, smoking, and gambling are prohibited at all City of Saginaw facilities.
- Center staff reserves the right to determine whether police officers are required for an activity. User is responsible for scheduling and payment of police officers if they are deemed necessary by the City staff. Center staff reserves the right to determine whether a specified number of adult chaperones are required for an activity.
- No oral agreements for use of City facilities will be considered. All reservations must be confirmed with written contract signed and approved by center staff and the user with fees and deposits paid in full.
- The City of Saginaw prohibits rental agreements to minors. All rental agreements must be made with a legal adult.
- The City of Saginaw prohibits discrimination on the basis of race, color, national origin, age, or handicap in its programs and activities. Complaints or concerns on alleged discrimination can be filed with the City of Saginaw or the Office of Equal Opportunity, U.S. Department of the Interior, Washington, D.C., 20240.

6.0 GENERAL RULES & REGULATIONS

- 6.1 All patrons entering the aquatics facilities MUST pay the full price of admission established by the City of Saginaw.
- 6.2 Establishing "proof of residency" is the responsibility of the patron. Individuals prove that they are Saginaw residents by presenting a copy of the City of Saginaw's Water Bill.
- 6.3 Spectator(s) may accompany a person attired in a swimsuit onto the pool grounds provided the spectator(s) remain in the concession area; on the benches; or in the grassy areas. Spectators dressed in street clothes are NOT allowed in the water. Spectators must pay the regular admission fee to enter the aquatic facilities.
- 6.4 Non-swimming visitation: Persons arriving at an Aquatics Center to "pick up" a participant must sign in at the control area and will then be allowed 15 minutes to locate the person. These persons will NOT be charged an admission fee to enter the facility.
- 6.5 Children under the age of twelve (12 years old) MUST be accompanied by a person eighteen (18) years of age or older to be admitted into the aquatics facility. Proper adult supervision is essential. Lifeguards are responsible for the area; therefore, they can not extend individual supervision.
- 6.6 The Pool Manager or Head Lifeguard has the authority to request anyone to take a soapy shower before entering the pool area.
- 6.7 Patrons who exit the facility and want to re-enter without repaying the admission fee MUST have their hand stamped prior to exiting the facility.
- 6.8 Admission to the pool may be denied to the aquatics facility for any of the following reasons:

- a. When it is apparent that the individual is physically or mentally unable to care for himself.
 - b. Intoxicated or under the influence of drugs or alcohol.
 - c. Evidence of contagious disease.
 - d. Open wounds or sores.
 - e. Any person whose admittance, in the opinion of the Manager, would be detrimental to the safety or health of patrons and/or operation of the pool.
- 6.9** All swimmers must be attired in an appropriate swimsuit in order to enter and remain in the aquatics facility. An appropriate swimsuit is defined as a swim garment with an affixed/sewn inner lining. "Thong" bikinis and swim wear with exposed zippers, buckles, rivets or metal ornamentation are not permitted. **NO CUT-OFFS ALLOWED!**
- 6.10** All children wearing disposable diapers must have their diapers securely closed by a pair of plastic pants that feature elastic leg and waist openings.
- 6.11** Glass bottles and containers are NOT permitted inside of the aquatics facility. All glass containers should be taken back to the patron's own vehicle, as we will not hold or store any of these items. Beverages, in plastic containers, may be brought into the facility as long as they are confined to the designated areas and outside of the water areas. The Aquatics Staff reserves the right to search coolers and bags at the control center for prohibited items.
- 6.12** Only U.S. Coast Guard approved flotation devices may be used in the aquatics facility. No other type of flotation device is permitted. Patrons can rent a life jacket for a \$1 rental fee (\$5 refundable deposit – when life jacket is returned).
- 6.13** Smoking, alcoholic beverages, tobacco (of any kind), drugs and gambling are not permitted in any City of Saginaw municipal facility of park.
- 6.14** The Pool Manager has the authority to eject and even suspend patrons from the aquatics facility for the following reasons:
- a. Violating the City of Saginaw's Aquatic Division's General Rules and Regulations.
 - b. Not following the requests and instructions of Lifeguards or Management.
 - c. Any other action that is detrimental to the patrons' safety or health and the orderly operations of the aquatics facility.
 - d. In cases of serious misconduct, the City of Saginaw Police Department will be called. In cases involving children, parents will be notified.
- 6.15** Management and Lifeguards have the authority to request a questionable swimmer to take a "swim test". If the swimmer refuses or fails the test, the Aquatics Staff member will ask the swimmer to stay in shoulder depth or shallower water. The skills required on the "swim test" are shown below and **MUST** be performed adequately to receive approval.
- a. Jump, feet first, into deep water.
 - b. Level off into a horizontal position.
 - c. Swim the width of the pool using any ARC approved stroke.
 - d. Demonstrate an ability to breathe while swimming.
 - e. Reach the opposite side confidently, without stopping or receiving assistance.
- 6.16** Neither abusive nor profane language will be tolerated. Patrons participating in harassing and/or violent behaviors (i.e., fighting) will receive immediate disciplinary action. In addition, any patron in possession of a weapon will be denied admission and/or asked to leave the facility.
- 6.17** Diving into the water from the side or edge of pool is not permitted.
- 6.18** All patrons must conduct themselves in a safe and orderly manner. Absolutely NO running around the decks or concrete areas is allowed. Dunking, pushing, and playing in a rough manner is not allowed.

- a. Patrons are not permitted to throw other patrons, children or adults, into or across the water.
 - b. Diving off shoulders or hands of other patrons is prohibited.
 - c. Patrons CANNOT splash other individuals or the Lifeguards.
 - d. Balls, rafts and frisbees are NOT allowed in the aquatics facility.
- 6.19** Non-standard dives, such as cartwheels, hand-stands, back dives, back flips are not allowed.
- 6.20** Swimmers must stay off lane ropes, safety lines and lifeguard stands. Patrons are not permitted to handle or play with the safety equipment.
- 6.21** The City of Saginaw Aquatics Division requests that spectators and swimmers direct their questions, complaints and comments to the Pool Manager and/or the Head Lifeguard. We request that patrons do NOT distract the Lifeguards from performing their duties.
- 6.22** ONLY the Pool Manager and Head Lifeguard are permitted in the filter area and mechanical/chemical room. Only Aquatics Staff members are allowed to enter the storage room, Lifeguard room and Manager's office.
- 6.23** Patrons are not permitted to use the office phone. A phone is provided for public use. The office phone is reserved for business purposes and emergency situations. In addition, the Aquatics Staff will NOT perform personal pages.
- 6.24** The City of Saginaw's Aquatics Facilities and Aquatics Staff are NOT responsible for any items that are lost, stolen, vandalized, or left unattended. The aquatics facilities will maintain a "lost and found" for any item that is returned or found after closing. These items will remain in the "lost and found" until they are claimed, for a maximum of two weeks. After two weeks, these items may be donated to a local charity organization.
- 6.25** Acts of romantic contact in the Aquatic Center is considered to be inappropriate behaviors and is NOT permitted.
- 6.26** Loitering is not permitted in the aquatics facility or adjacent to its entrance.
- 6.27** Neither pets nor animals are allowed inside of the aquatics facility. Exceptions may be made for verified service animals accompanying people with special needs.
- 6.28** Patrons with tattoos deemed to be a distraction or offensive may be asked to cover them.

7.0 SPECIFIC RULES AND REGULATIONS

7.1 GROUP AND DAY CARE RESERVATION RULES AND REGULATIONS

- a. A Group is defined as any person or entity, commercial or non-profit, who provides structured child care and/or activities.
- b. Groups meeting this criteria will be required to make a reservation, in person, at the Saginaw Recreation Center, 633 West McLeroy Blvd, at least seven calendar days in advance of the desired date of their visit.
- c. Reservations will be taken on a first-come, first-served basis beginning the first Monday in April.
- d. Group Reservations will be available beginning the first Monday in June thru the 3rd week in August.
- e. Only one reservation per week, per Group will be accepted.
- f. Only two groups per day (only one per time slot) will be scheduled a day at the Aquatics Center. Time slots are as follows:

7.1.f.1 Monday – Friday at 12:00 noon to 2:00 p.m.

- 7.1.f.2 Monday – Friday 2:30 p.m. to 4:30 p.m.
- 7.1.f.3 Group Reservation Fees are as follows:
 - 7.1.f.3.1 \$3.00/person, including Adult Supervisors, for Saginaw Groups
 - 7.1.f.3.2 \$6.00/person, including Adult Supervisors, for Non-Saginaw Groups

- g. Groups must enter and exit the designated Aquatics Center at the times specified.
- h. The maximum allowable size of a group is 50 children with the appropriate number of adult supervisors.
- i. Groups must comply with the following adult to child ratios at all times:
 - 7.1.i.1 Groups must provide one adult (eighteen years of age or older) per four (4) children under the age of seven. Adult supervisors must accompany all children, under the age of seven, in the water at all times.
 - 7.1.i.2 Groups must provide one adult (eighteen years of age or older) per eight (8) children ages eight and older. Adult supervisors must directly supervise all children, ages eight and older, either from the pool deck or in the water at all times.
 - 7.1.i.3 NOTE: These ratios MUST be maintained or admission will be denied.
- j. All adults and children MUST wear same color shirts at all times in our facility. This is to easily identify groups.
- k. All adult supervisors must be wearing a swimsuit and be directly supervising, in the water or from the deck at all times.
- l. The adult supervisors sent to supervise the Group are responsible for their children’s conduct and for taking the appropriate disciplinary action(s).
- m. Groups must adhere to the facility rules, regulations and staff requests. Violations can result in Group dismissal.
- n. Groups must have transportation on site and ready for immediate exit from the facility, if necessary.
- o. The City of Saginaw reserves the right to deny Group admission or void this agreement at anytime.

7.2 AFTER HOUR RENTAL RULES AND REGULATIONS

- a. Saginaw Parks and Recreation Department personnel will be present to open and close the facility and provide lifeguard services. Groups are not permitted to use their own lifeguards instead of City of Saginaw lifeguards.
- b. Adult chaperones must be provided for children and youth groups. The chaperones must remain at the facility throughout the rental period. There must be one chaperone per ten children/teenagers.
- c. Renting groups are subject to the operational rules and regulations of the aquatics facility.
- d. Loud amplified music, boom boxes, and/or public address systems are not permitted in the facility. Personal listening devices such as an IPOD or MP3 Player is permitted, however, the City of Saginaw is not responsible for any damage, loss or injury to those devices. Profanity or fighting is not allowed anywhere on the premises. Smoking, alcoholic beverages, tobacco (of any kind), drugs and gambling are not permitted in any City of Saginaw municipal facility of park.
- e. The City of Saginaw is not responsible for any theft, damage or loss of property during the rental period.
- f. Renters may not enter the facility until the areas are clear of patrons who were participating in public swim.
- g. Renters must exit the pool areas 15 minutes prior to the end of the rental period. During this time, the renters must begin their clean up in order to exit the facility at the end of the reservation period.

- h. The renter is responsible for all necessary clean up such as party decorations, food and beverages, and shower and dressing areas. All clean up must be completed within the rental time.
- i. Groups making reservations are prohibited from raising funds, charging admissions, or collecting monies for any reason.
- j. If decorations are planned, permission must be secured from the Saginaw Recreation Department at the time the reservation is made.
- k. Cooking must be done outside the pool facility. All food and beverages brought into the pool area must be in non-breakable containers. Glass containers of any kind are not permitted.
- l. The Manager has the authority to request that rental participants leave the facility when necessary. The City of Saginaw has the authority to cancel a reservation when necessary.

7.3 PAVILION RENTALS RULES AND REGULATIONS

- a. Renters are subject to the operational rules and regulations of the facility.
- b. Adult chaperones must accompany children/youth groups and remain at the facility throughout the rental.
- c. The City of Saginaw is not responsible for any theft, damage or loss of property during the rental period.
- d. Smoking, alcoholic beverages, tobacco (of any kind), drugs and gambling are not permitted in any City of Saginaw municipal facility of park.
- e. Loud amplified music, boom boxes, and/or public address systems are not permitted in the facility. Personal listening devices such as an IPOD or MP3 Player is permitted, however, the City of Saginaw is not responsible for any damage, loss or injury to those devices.
- f. Renters must begin their clean up 15 minutes prior to the end of their reservation in order to exit the pavilion at the end of their reserved time.
- g. If decorations are planned, permission must be secured from the Recreation Department at the time the reservation is made.
- h. The Pool Manager has the authority to request that rental participants leave the facility when necessary. The City of Saginaw has the authority to cancel a reservation when necessary.

7.4 WATER SLIDE RULES AND REGULATIONS

- a. Glasses or goggles must be secured with head straps.
- b. Swim wear with exposed zippers, buckles, rivets or metal ornamentation are not permitted.
- c. Water depth in receiving pool may deeper than your height. Riders may be asked by Lifeguard to exhibit proficiency in swimming in water deeper that their height. The rider must be at least 48" in height to ride the slide.
- d. Only one rider may enter the flume at a time.
- e. Loud amplified music, boom boxes, and/or public address systems are not permitted in the facility. Personal listening devices such as an IPOD or MP3 Player is permitted, however, the City of Saginaw is not responsible for any damage, loss or injury to those devices.

- f. Slide must be ridden feet first lying on your back or in a sitting position (sit up to go slower; lie down to go faster).
- g. Wait for start signal from Lifeguard before beginning the ride.
- h. Keep arms and hands inside the flumes at all times.
- i. Do not run, jump, stand, kneel or dive onto the slide.
- j. Kneeling down, rotating or stopping while going down the slide is not permitted.
- k. Double riding and/or chain riding are not permitted.
- l. Cutting in line, horseplay and other unsafe behavior are not permitted.
- m. Do not chew gum or eat candy while riding down the slide.
- n. Only U.S. Coast Guard-approved Personal Flotation Devices are allowed to be worn down the slide. No other flotation devices are permitted.
- o. For safety reasons, pregnant women, individuals with heart conditions or back trouble should not ride the slides.
- p. Do not take cameras or video recorders down the slides.
- q. At the end of the slide, follow all Lifeguards instructions and exit the receiving area immediately.
- r. No leisure swimming, standing or diving is allowed in the receiving area.
- s. Parents/adults/lifeguards may not catch children coming off the slide.

7.5 FAMILY LEISURE POOL RULES AND REGULATIONS

- a. Children under the age of seven old must be directly supervised by an individual 18 years or older while at the aquatic center. Children ages 5 and under MUST have adult supervision in the water at all times.
- b. Swim Diapers are required for non-potty trained children.
- c. Only U.S. Coast Guard-approved Personal Flotation Devices are permitted.
- d. Food, candy, gum and bottles are not permitted in the Children's Pool.
- e. Loud amplified music, boom boxes, and/or public address systems are not permitted in the facility. Personal listening devices such as an IPOD or MP3 Player is permitted, however, the City of Saginaw is not responsible for any damage, loss or injury to those devices.
- f. No running on or around the play structure.
- g. No diving or horseplay in this area.
- h. No headfirst sliding on the slides or in the tunnels.
- i. Climbing on the pipes and handrails is not permitted.
- j. Climbing and/or swinging from the pull ropes is not permitted.

- k. We encourage you to turn, pull and open the valves, ropes and handles and have fun with the water effects you create!

7.6 LAP POOL RULES AND REGULATIONS

- a. Lap lanes are for continuous lap swimming at specified hours. The intent of lap lanes is for fitness and conditioning. Children are not permitted to play in lap lanes.
- b. Hours of lap lanes vary with seasons and promotions.
- c. Lap lanes in competitive pool are reserved for public lap swimming only. The first lane is reserved for adults only.
- d. Diving blocks may only be used by swim team members under coach supervision.
- e. Loud amplified music, boom boxes, and/or public address systems are not permitted in the facility. Personal listening devices such as an IPOD or MP3 Player is permitted, however, the City of Saginaw is not responsible for any damage, loss or injury to those devices.
- f. Children will be removed from the pool during the last ten minutes of every hour for adult swim time.

8.0 INCLEMENT WEATHER POLICY

When the aquatics facility receives notice that inclement weather is approaching, the Aquatics Staff will begin to monitor the storm's activity on the weather radio and electronic lightning detector. When Management Staff and/or a Lifeguard hear thunder or sees lightning, the pools, play structures, water slides and pavilions MUST be evacuated immediately. After hearing thunder and/or seeing lightning, the 20 MINUTE RULE will go into effect. The Pool Manager/Head Lifeguard will continue to enforce the 20 MINUTE RULE until (1) ALL of the thunder and lightning has stopped entirely during that 20 minutes or (2) the Pool Manager/Head Lifeguard receives permission from the Recreation Supervisor to close the facility.

Under inclement weather conditions the Aquatics Staff will execute the following procedure listed below:

- a. After receiving pool management's approval, an aquatics staff member will blow (3) three short whistles to clear the specified areas and the 20 MINUTE RULE will immediately go into effect.
- b. Management and Lifeguards will ensure that ALL patrons have been cleared from the pools, play structures, water slides, and the pavilions.
- c. Patrons, who wish to be sheltered from the rain, may enter the bathhouse. Patrons may NOT enter the manager's office, Lifeguard room, storage room, or mechanical/chemical areas.
- d. The lifeguards will continue to monitor the weather, ensure patron safety, and enforce the 20 MINUTE RULE.
- e. If the weather clears and it is safe, let the patrons re-enter the evacuated areas.

9.0 SUSPENSIONS

- 9.1** The City of Saginaw Recreation & Community Services Staff will have the right and authority to suspend any person indefinitely at anytime, if necessary.
- 9.2** Disciplinary action should be taken if one or more of the Rules and Regulations in Section 6.0 were abused. The order of suspension is recommended as follows but supervisors have the ability to adjusted disciplinary action if warranted by action:

- A warning - No Suspension
- 1st Violation - 3 Days
- 2nd Violation - 6 Months
- 3rd Violation - Indefinitely

- 9.3** On all violations, Aquatic Center Staff will fill out the individual's incident report form and note the suspension dates on the suspension list.
- 9.4** No violator may re-enter the facility during a suspension time without the express written permission of the Recreation Supervisor and/or Pool Manager. Those violating suspensions will automatically have their suspension time lengthened to the next suspension.
- 9.5** Any violators wishing to appeal a 2nd violation suspension must contact the Director of Recreation & Community Services and have the suspension heard.
- 9.6** Any violator wishing to appeal a 3rd violation suspension must go before the Parks and Recreation Advisory Board. In order to do this, they must contact the Director of Recreation & Community Services to be placed on the agenda.

10.0 PROGRAMS AND ACTIVITIES

Programs and activities will be scheduled to assure maximum participation and equal opportunity to all citizens of Saginaw.

11.0 PROGRAM REFUNDS

- 11.1** For any class, program or special event that has been canceled, customers will receive a full refund or be transferred to another accommodating City of Saginaw class, program or special event.
- 11.2** If customer cancels from the class, program or special event after registration deadline, refund will only be given as a customer credit to the account for other aquatic uses.