

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JUNE 5, 2018**

Present at the meeting:

Mayor	Todd Flippo
Councilmember	Patrick Farr
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Interim Police Chief	Doug Spears
Interim Fire Chief	Scott Craver
Director Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Director of Economic Dev.	Alora Wachholz
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Police Officer	Eric Schultz

Absent from the meeting:

Mayor Pro-Tem	David Flory
Councilmember	Valerie Tankersley
Councilmember	Sheri Adams

Visitors at the meeting:

Charles Tucker	Erica Morales
Paul Felegy	Chris Carter
Jenny Hyatt	Lawrence Lakey
Pamela Lakey	Alan Girton

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

In the absence of Dr.Howe, Councilmember Bighorse gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. CC-0618-01

Action regarding Minutes, May 15, 2018

b. CC-0618-02

Action regarding cancellation of July 3, 2018 City Council Meeting

Summary: The date for the first meeting in July is July 3, 2018. Since this is the day prior to the July 4th holiday, it is recommended that this meeting be cancelled. There are no items pending for this meeting.

Motion was made by Councilmember Farr with a second by Councilmember Bighorse to approve the consent agenda as presented. Motion carried unanimously. 4-0-0-3

For: Mayor Flippo, Councilmembers Farr,
Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers
Tankersley and Adams

(5) CC-0618-03

Consideration and Action regarding Ordinance No. 2018-07, amending the Code of the City of Saginaw, Chapter 94 "Traffic and Vehicles", repealing Section 94-132 and creating new Section 94-132 providing for weight limits, repealing Section 94-136 and creating new Sections 94-136 through 94-142, providing for definitions, compliance, designated routes and exceptions

Director of Public Works Trice explained that Ordinance No. 2018-07 will update designated truck routes and allowable loads in the City Code. He stated that the ordinance will set the maximum gross vehicle weight on streets that are not designated as truck routes at 10,000 pounds (5 tons). The ordinance does allow for some exceptions and justifications for departures from the designated truck routes. He added that there is not currently a problem with truck traffic but staff agreed that it is important to update the existing provisions to eliminate any future issues.

Motion was made by Councilmember Farr to approve Ordinance 2018-07 as presented by staff. Motion carried unanimously. 4-0-0-3

For: Mayor Flippo, Councilmembers Farr,
Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers
Tankersley and Adams

- (6) CC-0618-04
Consideration and Action regarding Resolution No. 2018-16, providing public comments to the Texas Department of Transportation for the FM 156 (Blue Mound Road) Reconstruction and Widening Project

Director of Public Works Trice explained that the Texas Department of Transportation (TXDOT) held a public hearing for the FM 156 (Blue Mound Road) Reconstruction and Widening Project on May 29, 2018. He stated that following the public hearing staff felt it was prudent to convey the City's comments to TXDOT in writing. He added that the period for comments officially ends on June 13, 2018. He explained that Resolution No. 2018-16 includes four comments to be entered into the public record. There was discussion of drainage in the area of FM 156 and Bailey Boswell Road. The addition of a fifth comment regarding the location of a drainage structure was considered.

Motion was made by Councilmember Farr with a second by Councilmember Copeland approve Resolution No. 2018-16 with the addition of a fifth comment stating that the City requests that the multiple box culvert location north of Bailey Boswell be shifted northward to approximately Station 405+00 and that appropriate offsite easements be obtained to outfall to Big Fossil Creek. Motion carried unanimously. 4-0-0-3

For: Mayor Flippo, Councilmembers Farr,
Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers
Tankersley and Adams

- (7) CC-0618-05
Update on Bailey Boswell Road Phase 2 Project

City Engineer Simonsen briefly updated the Council on the status of the Bailey Boswell Road Phase 2 Project. He explained that the road should be substantially complete by mid August. There was a discussion of delays in the project for several months. Director of Public Works Trice explained that the contractor has to coordinate his work with two separate railroads while having no control over the railroad. Councilmember Farr stated that best case scenario would be substantial completion by mid August and worst case scenario would be mid October if delays continue. City Engineer Simonsen explained that regular meetings with the contractor and railroads will continue to keep the lines of communication open.

- (8) CC-0618-06
Consideration and Action regarding Board Appointments
- a. Advisory Recreation and Parks Board
 - b. Animal Shelter Advisory Committee
 - c. Board of Adjustment
 - d. Capital Improvements Advisory Committee
 - e. Library Board
 - f. Planning and Zoning Commission

City Secretary England explained that the terms of office for members on several City boards expire this month. She explained that members were contacted regarding reappointment. Their responses as well as a list of applicants for vacant positions are included in the Council packet.

a. Advisory Recreation and Parks Board

Motion was made by Councilmember Bighorse with a second by Councilmember Copeland to reappoint Janelle Young to Place 2; reappoint Ronda Nyberg to Place 6; reappoint Gregory Gerami to 2nd Alternate; move Russell Jolly from 1st Alternate to Place 4; and appoint Travis Albritton to 1st Alternate. Motion carried unanimously. 4-0-0-3

For: Mayor Flippo, Councilmembers Farr,
Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers
Tankersley and Adams

b. Animal Shelter Advisory Committee

Motion was made by Councilmember Copeland with a second by Councilmember Bighorse to appoint Stephanie Mills to Place 2; move Jose Wheeland from Alternate 1 to Place 4; appoint Jarid Smith to Alternate 1; and appoint Norma Adamski to Alternate 2. Motion carried unanimously. 4-0-0-3

For: Mayor Flippo, Councilmembers Farr,
Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers
Tankersley and Adams

c. Board of Adjustment

Motion was made by Councilmember Farr with a second by Councilmember Copeland to reappoint Bobby Grayson to Place 2; and reappoint Cindy Sulsar to Place 4. Motion carried unanimously. 4-0-0-3

For: Mayor Flippo, Councilmembers Farr,
Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers

Tankersley and Adams

d. Capital Improvements Advisory Committee

Motion was made by Councilmember Copeland with a second by Councilmember Bighorse to reappoint Bob Bates to Place 2 and reappoint Sharon Vickers to Place 4. Motion carried unanimously. 4-0-0-3

For: Mayor Flipppo, Councilmembers Farr,
Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers
Tankersley and Adams

e. Library Board

Motion was made by Councilmember Bighorse with a second by Councilmember Farr to reappoint Helen Trammel, Mary Nichols, Frances Poteet, Rachel Reeves and Belinda Henson as members, and reappoint Rick Russell and Frances Patty as alternate members.

For: Mayor Flipppo, Councilmembers Farr,
Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers
Tankersley and Adams

f. Planning and Zoning Commission

Motion was made by Councilmember Farr with a second by Councilmember Copeland to accept the resignations of Alex McCraw (Place 4) and Robert Suggs (2nd Alternate); to reappoint Kenneth Haney to Place 1; reappoint Matthew Lewis to Place 3; reappoint Jason LaBruyere to Place 5; appoint Malinda Julien to Place 4, and appoint Randy Villarreal to 2nd Alternate. Motion carried unanimously. 4-0-0-3

For: Mayor Flipppo, Councilmembers Farr,
Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers
Tankersley and Adams

City Secretary England stated that one applicant expressed interest in serving on the Beautification Committee. She explained that members of the Beautification Committee are not appointed by the Council. She added that the applicant, Teresa Johnson, will be contacted by Keith Rinehart, City Liaison on the Committee, and will be given the opportunity to become a member.

(9) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:37 p.m.

- (10) WS-0618-01
- a. Drainage Utility Fund
 - b. Donations Fund
 - c. General Escrow Fund
 - d. Capital/Fixed Asset Policy

Finance Director Quin gave a power point presentation regarding the Drainage Utility Fund, Donations Fund, General Escrow Fund, and Capital/Fixed Asset Policy. She explained each fund and its anticipated revenue and expenses for the fiscal year 2018-2019. She also explained the Financial Management Policies including the Capital Improvements Plan and Fixed Assets and Capitalization.

- (11) WS-0618-02
Public Safety Radio System

Interim Police Chief Spears gave a brief presentation regarding the radio communications system used by the fire and police departments. He explained that the system should have been replaced several years ago and is now to the point that there are some safety issues for our officers. He explained that the proposal is to purchase new public safety rated radio communications equipment for both the fire and police departments and become a subscriber to the Fort Worth Regional Radio System. This will allow fire and police personnel to communicate with each other as well as Fort Worth and other agencies throughout the metroplex. The current system does not allow this communication. The total estimated cost for the new system is \$1,000,000. He explained that Tarrant County 9-1-1 is willing to contribute \$300,000 toward this cost.

Mr. Alan Girton, Senior Manager/Wireless Communications of the City of Fort Worth, briefly explained the Fort Worth Regional Radio System. He stated that the majority of public safety agencies in Tarrant County are a part of the system. He explained that the system is reliable and plays a vital role in the communication between multiple agencies on a daily basis.

City Manager Reaume stated that this item will be included on the next agenda for action by the Council. The Council concurred.

- (12) Reconvene into Regular Session

Mayor Flippo declared the meeting back in regular session at 7:23 p.m.

- (13) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules

of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item
- b. Territorial Boundary Adjustment Matters

Mayor Flippo declared the meeting recessed into Executive Session at 7:23 p.m.

Mayor Flippo declared the meeting back in regular session at 7:48 p.m.

(14) Adjournment

Motion was made by Councilmember Farr with a second by Councilmember Copeland to adjourn the meeting. Motion carried unanimously. 4-0-0-3

For: Mayor Flippo, Councilmembers Farr, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory, Councilmembers Tankersley and Adams

Mayor Flippo declared the City Council Meeting of June 5, 2018 adjourned at 7:48 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo