



# City of Saginaw

## RECREATION CENTER AQUATIC CENTER LIFEGUARD

333 West McLeroy  
P.O. Box 79070  
Saginaw, Texas 76179  
817-232-4640  
Fax 817-232-4644  
[www.ci.saginaw.tx.us](http://www.ci.saginaw.tx.us)

DATE: January 18, 2019

CLOSING DATE: Opened Until Filled

BEGINNING SALARY: \$9.00 per hour

WORK SCHEDULE: Seasonal  
May 27, 2019 – September 2, 2019  
Varied hours

### MINIMUM REQUIREMENTS

CITIZENSHIP: Must be a United States Citizen by birth or naturalization.

EDUCATION: Less than high school

CERTIFICATION: Life guarding for the Professional Rescuer Certification; American Red Cross CPR Certification; Standard First Aid Certification or equivalent; AED Certification

IDENTIFICATION: Texas Driver's License or other valid form of identification

MUST BE ABLE TO PERFORM ESSENTIAL AND NON-ESSENTIAL JOB DUTIES WITH OR WITHOUT A REASONABLE ACCOMODATIONS. (PLEASE READ DESCRIPTION ENCLOSED IN PACKET).

### AQUATIC CENTER LIFEGUARD

The hiring process will consist of the following: Oral interview, background check, physical examination and drug screen. Any offer of employment is contingent on applicant passing the physical examination and drug test. **We reserve the right not to employ any applicant.**

#### **All applications must be returned with:**

1. Copy of valid Texas Driver's License or valid identification
2. Copy of Social Security Card
3. Authorization to Conduct Drug and/or Alcohol Testing Form
4. Authority for Release of Information and Wavier
5. Supplemental Work and Personal History Form (Page 1 and 2)
6. DPS Computerized Criminal History (CCH) Verification Form

#### **Application packets are available:**

Online: [www.saginawtx.org](http://www.saginawtx.org)

In Person: City of Saginaw Human Resources, 333 West McLeroy Blvd., Saginaw, Texas 76179

**Applications: Mail or Hand Deliver to:** City of Saginaw, City Hall  
333 West McLeroy Blvd.  
Saginaw, Texas 76179  
817-230-0330

NON-TOBACCO USERS PREFERRED, NO SMOKING IN CITY BUILDINGS

#### **Equal Opportunity Employment**

Note: The Immigration Reform and Control Act of 1986 requires the City of Saginaw to hire only U.S. Citizens and lawfully authorized alien workers. Employability verification will be required of prospective employees.

**CITY OF SAGINAW  
JOB DESCRIPTION**

Job Title: Lifeguard (Aquatic Center)  
Department: Recreation & Community Services  
Seasonal/Temporary Position

Effective: 02-01-2007  
State Employment Commission Code: 7999  
Worker's Compensation Number: 8810

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Job Summary:

Successful candidate will be responsible for ensuring patron safety by enforcing pool rules and regulations; perform water rescues and administer basic first aid as needed; and assist with general maintenance of the pool area and equipment. May administer first aid, collect admissions fees; inspect facilities for cleanliness, maintain chemical levels, clean and refill pool; and perform user services such as officiating swim meets or giving swimming instruction.

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Essential Job Functions:

This position must have the demonstrated ability to communicate effectively and answer questions with a variety of customers; Ability to maintain appearance of the facility by performing light custodial duties; Basic knowledge of common aquatic facility apparatus; Perform other duties as assigned; Must be able to lift items weighing up to twenty-five pounds; Position will be exposed to an out-of-door environment, subject to extremes of temperature and inclement weather.

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Other Job Functions:

Must be able to work weekdays, afternoons, evenings and weekends; Works with other City departments as needed; Performs other duties as assigned

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Required Education, Degrees, Certificates, and/or License:

Less than High School diploma; or up to one month related experience and/or training; or equivalent combination of education and experience; Candidate must pass a pre-employment drug screen, background check and physical; Life guarding for the Professional Rescuer certification; American Red Cross CPR certification required; Standard First Aid certification or equivalent; AED certification; Desirable: WSI [Water Safety Instructor] Certification; Must possess a valid Texas driver's license or other valid identification.

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Experience, Training, Knowledge, and Skills:

Ability to communicate effectively and work well with a wide variety of people is required. Must possess a basic knowledge of swimming pool chemical process; Must attain a basic knowledge of related computer applications; Must possess a demonstrated communication ability related to this work environment; Must have the ability to operate computers, printers, calculators, FAX machine, typewriter, copy machine, telephone. Must be a highly motivated individual possessing exceptional customer service skills.