



City of Saginaw

City of Saginaw

Meeting Date: 04/21/2015

Staff Contact: Dolph Johnson

Agenda Item: 13
(CC-0415-14)

E-mail: djohnson@ci.saginaw.tx.us

Phone: 817-232-4640

SUBJECT: Public Hearing - Consideration and Action regarding Resolution No. 2015-05, 2014-2015 Mid Year Budget Revisions

BACKGROUND/DISCUSSION:

Each year in April the current fiscal year budget is reviewed and projects for the remainder of the fiscal year are updated. The attached memo from Dolph Johnson outlines the proposed revisions necessary to maintain a balanced budget. The proposed resolution addresses these revisions. This item is a public hearing. The required notice has been published in the Fort Worth Star Telegram.

FINANCIAL IMPACT:

The purpose of the revisions is to align expenditures with anticipated revenues which result in the City's ability to maintain a balanced budget.

RECOMMENDATION:

Staff recommends approval of Resolution No. 2015-05, 2014-2015 Mid Year Budget Revisions.

Attachments

Proposed Resolution

Memo with Attachments from Dolph Johnson

**CITY OF SAGINAW
RESOLUTION NO. 2015-05**

**BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS
ADOPTING A REVISED BUDGET FOR THE CITY OF SAGINAW
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND
ENDING SEPTEMBER 30, 2015**

WHEREAS, in accordance with Chapter 102 of the Texas Local Government Code and Article XII of the City Charter, notice of a public hearing before the City Council was published in the official newspaper of the City to consider adoption of the revised budget for the City of Saginaw, Texas, for the fiscal year beginning October 1, 2014 and ending September 30, 2015; and

WHEREAS, the City Council has heretofore held the public hearing to receive public comment on the proposed revised budget; and

WHEREAS, the City Council is of the opinion and finds that the revised budget is in the best interest of the municipal taxpayers and that it should be adopted and approved as presented.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

1. That the revised budget prepared by City Staff and filed with the City Secretary, with such modifications and amendments as have been made by the City Council, a copy of which revised budget with any and all such modifications and amendments is attached hereto and incorporated by reference as part of this Resolution, be and the same is hereby approved and adopted as the budget for the operation of the City of Saginaw, Texas, for the fiscal year beginning October 1, 2014 and ending September 30, 2015.

2. That a copy of said budget as hereby adopted is hereby authorized to be filed with the City Secretary at all offices required by law.

ADOPTED AND APPROVED this the 21st day of April, 2015.

APPROVED:

Gary Brinkley, Mayor

ATTEST:

Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney

MEMORANDUM

DATE: April 15, 2015
TO: Nan Stanford, City Manager
FROM: Dolph Johnson, Assistant City Manager
RE: 2014-2015 Revenues/Expenditures

We have updated our projections for revenues and expenditures for the remainder of this fiscal year. New subdivisions and increased construction have resulted in increased permit and inspection fees. We have also seen an increase in utility franchise fees due to the new franchise agreement with Atmos. These additional revenues will help cover some additions to the budget including the legal settlement with Medmark and the purchase of property. The two largest adjustments are the transfers to the new escrow funds created for improved accounting purposes. Major changes by fund are highlighted below.

General Fund –

- Transfer of \$1,007,763.47 to General Escrow Fund. These include accounts for specific uses such as the court technology and security funds, developer contributions, municipal property, insurance escrows, etc.
- \$150,000 – combined with \$150,000 in the insurance escrow fund to settle the Medmark case.
- \$12,370 – combined with equal amounts in the Enterprise Fund and Beautification Donation Fund for completion of the city message board. These are the unused funds budgeted last year that remained in fund balance.
- \$86,000 – combined with \$89,500 in the Municipal Property escrow for land purchase and associated improvements.
- Corrections in the Recreation and Library department's worker's compensation insurance for adjustments from the TML audit.

Enterprise Fund –

- Transfer of \$1,646,435.96 to Enterprise Escrow Fund. These include accounts for the water and wastewater impact fees and capital escrows.
- \$78,000 for the design of the Jarvis Road sanitary sewer approved by Council on 12/16/14

Capital Projects Fund –

- \$230,000 - preliminary and final design fees for Bailey Boswell Road Phases 2 and 3

Crime Control and Prevention District –

- \$61,210 in revenues and expenses for a federal grant to upgrade the police radio system.

Police Expendable Trust –

- \$13,164 for Taser replacement
- \$7,547 donation to Community Link. These are remaining funds from the years when the Police Department collected donations for toys and bicycles given to local under privileged children. We will ask Community Link to use these funds over the next few Christmas seasons to provide bicycles to those children in need.

Donations Fund –

- This fund is being adjusted to account for additional donations received for the library, expenditures previously approved by Council in the Beautification Fund, and the conversion of a portable building to a quarantine area for Animal Services.

General Escrow Fund –

- Includes the matching funds for the Medmark settlement and the purchase of property

**MID YEAR BUDGET ADJUSTMENTS
FY 2014-2015**

<u>ACCOUNT DESCRIPTION</u>	<u>ACCT NUMBER</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>COMMENTS</u>
General Fund				
Tsf to General Escrow Fund	01-9221-00		\$ 1,007,763.47	Separation of Funds
Franchise Fees Utilities	01-3682-00	\$ 160,000.00		New franchise agreement - Atmos
Building Permits	01-3703-00	\$ 45,000.00		Projected year end
Construction Inspection Fees	01-3705-00	\$ 35,000.00		Saginaw Springs Phase II
Grant Assistance	01-3800-00	\$ -		
Other Income	01-3910-00	\$ -		
Legal Settlements	01-6881-02		\$ 150,000.00	Medmark Settlement / TML
Capital Outlay	01-7000-02		\$ 98,370.00	Message Board Completion (\$12,370) - Property Purchase (\$86,000)
TSF to Capital Projects Fund	01-9206-02			
Salaries - Recreation	01-4010-08		\$ 8,015.00	Budgeting error
SS/Medicare - Recreation	01-4150-08		\$ 615.00	Budgeting error
Insurance - Worker's Comp - Rec.	01-4190-08		\$ 10,480.00	TML reclassification of seasonal workers
Insurance Worker's Comp - Library	01-4190-09		\$ 4,500.00	TML audit / volunteer coverage
Supplies -Economic Development	01-4600-13		\$ 2,300.00	Retail Trade Area Maps for ICSC Conference
USE OF FUND BALANCE		\$ 1,042,043.47		
GENERAL FUND TOTALS		\$ 1,282,043.47	\$ 1,282,043.47	
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Enterprise Fund				
TSF to Enterprise Escrow Fund	05-9225-00		\$ 1,646,435.96	Separation of Funds
Capital Outlay/Special Request	05-7000-50		\$ 12,370.00	Message Board Completion
Jarvis Road Sanitary Sewer Design	05-7015-55		\$ 78,000.00	Approved by Council 12-16-14
USE OF FUND BALANCE		\$ 1,736,805.96		
ENTERPRISE FUND TOTALS		\$ 1,736,805.96	\$ 1,736,805.96	

Capital Projects Fund

BB Rd. Recon-PH2	06-4048-13	\$	150,000.00	Design
BB Rd. Recon-PH2 to Ovr	06-4053-13	\$	80,000.00	Design

USE OF EXISTING FUNDS \$ 230,000.00

CAPITAL PROJECTS FUND TOTALS \$ 230,000.00 \$ 230,000.00

Crime Control and Prevention District Fund

Grant Assistance	11-3800-00	\$	61,210.00	Federal Radio Grant
Capital Outlay/Special Request	11-7000-00		\$ 61,210.00	Federal Radio Grant

USE OF EXISTING FUNDS \$ -

CCPD Fund Totals \$ 61,210.00 \$ 61,210.00

Police Expendable Trust Fund

Escrow - Confiscated Property	12-2350-00	\$	13,164.15	Taser Replacement
		\$	7,547.62	Donation to Community Link (to clear Children's Christmas account)

USE OF EXISTING FUNDS \$ 20,711.77

Police Trust Fund Totals \$ 20,711.77 \$ 20,711.77

Donations Fund

Donations Revenue	20-3940-00	\$ 2,000.00		Lions Club Donation (\$500), Target Foundation Donation (\$1,000)
Library - Books	20-4500-62		\$ 500.00	Rotary Donation (\$500)
Library - Supplies	20-4750-62			Lions Club Donation
Library - Contract Services	20-5245-62		\$ 1,500.00	Target Foundation Donation, Rotary Donation
PD Supplies	20-4750-65		\$ 325.00	Projected year end
Beautification Capital Outlay	20-7000-63		\$ 12,370.00	Message Board Completion - \$12,369
Animal Services Capital Outlay	20-7000-60		\$ 3,500.00	Portable building conversion
USE OF FUND BALANCE		\$ 16,195.00		
DONATION FUND TOTAL		\$ 18,195.00	\$ 18,195.00	

General Escrow Fund

Tsf from General Fund	21-9101-00	\$ 1,007,763.47		Separation of Funds
Legal Settlement	21-6881-43		\$ 150,000.00	Medmark Settlement / TML
Liability Deductible Expense	21-6501-43		\$ 5,000.00	Liability Claim
Municipal Property Escrow	21-7001-37		\$ 89,500.00	Purchase of Property
USE OF EXISTING FUNDS				
GENERAL ESCROW FUND TOTALS		\$ 1,007,763.47	\$ 244,500.00	

Enterprise Escrow Fund

Tsf from Enterprise Fund	25-9105-00	\$ 1,646,435.96		Separation of Funds
USE OF EXISTING FUNDS				
ENTERPRISE ESCROW FUND TOTALS		\$ 1,646,435.96	\$ -	

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