



City of Saginaw

City of Saginaw

Meeting Date: 01/05/2016

Staff Contact: Nan Stanford
City Manager

Agenda Item: 6
(CC-0116-03)

E-mail: nstanford@saginawtx.org

Phone: 817-232-4640

SUBJECT: Consideration and Action regarding Resolution No. 2016-02, Revisions to Personnel Policies Manual, Chapter 6, Addition of Section 6.21 Possession of Weapons

BACKGROUND/DISCUSSION:

Revisions to the Personnel Policies Manual are necessary due to the Open Carry Law that is effective January 1, 2016. Chapter 6 has been revised to include Section 6.21 Possession of Weapons. This section prohibits City employees (other than peace officers) from carrying weapons at a City work site, in any City building, or while conducting City business. The proposed addition to the Personnel Policies Manual has been reviewed by the City Attorney.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of Resolution No. 2016-02, revisions to Personnel Policies Manual, Chapter 6, addition of Section 6.21 Possession of Weapons

Attachments

Memo with attachments from Melanie McManus
Proposed Resolution



City of Saginaw

December 23, 2015

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www.ci.saginaw.tx.us

To: Nan Stanford, City Manager

From: Melanie McManus

Re: Personnel Policies Manual update regarding Possession of Weapons

Revisions have been made for the following chapters

Chapter 6, Section 6.21 Possession of Weapons

Attached is the updated personnel policy manual page with revision.

Please call me if you have any questions.

6.21 Possession of Weapons.

(A) **Definitions.** In this section:

- (1) CITY WORK SITE includes:
 - (a) City buildings and real property;
 - (b) other assigned work locations; and
 - (c) City owned or leased vehicles and equipment.
- (2) CITY BUILDING means a building or portion of a building owned, leased, or otherwise controlled by the City.

(B) **Prohibition.** Unless specifically authorized by the City Manager, it is the policy of the City that a City employee (other than a peace officer) shall not carry on or about his or her person, any instrument or weapon that is specifically designed, made, or adapted for the purpose of inflicting serious bodily injury or death, including, but not limited to, clubs, firearms, handguns, illegal knives, explosives, crossbows, bows and arrows, throwing stars, and knuckles, regardless of whether or not the person is licensed by the State of Texas to carry a concealed handgun:

- (1) at a City Work Site;
- (2) in any City Building; or
- (3) while conducting City business.

This section will not prohibit an employee licensed by the State of Texas to carry a concealed handgun from carrying a handgun in the employee's private vehicle while parked on a City Work Site, or while traveling in their personal vehicle.

CITY OF SAGINAW RESOLUTION NO. 2016-02

**A RESOLUTION OF THE CITY OF SAGINAW, TEXAS, ADOPTING
REVISIONS TO THE CITY OF SAGINAW PERSONNEL POLICIES,
AND APPROVING THE SAID CITY OF SAGINAW PERSONNEL
POLICIES MANUAL AS SO REVISED**

WHEREAS, the City Staff has prepared revisions to the City of Saginaw, Texas, Personnel Policies Manual, as originally adopted on November 17, 1988, and as heretofore revised on June 7, 1988; February 20, 1990; June 16, 1992; and December 6, 1994; April 6, 1999; May 19, 2009; August 18, 2009; December 1, 2009; April 20, 2010; September 7, 2010; August 16, 2011; June 19, 2012; August 20, 2013; September 16, 2014; September 1, 2015 and

WHEREAS, the City Council has heretofore reviewed the proposed revisions as set forth in the attached exhibit;

NOW, THEREFORE: BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

1. That the City Council of the City of Saginaw, Texas, does hereby formally approve the proposed revisions of the City of Saginaw Personnel Policies Manual, as presented to the City Council at the regular meeting of said City Council on the 5th day of January, 2016 and set forth in the attached exhibit and reflected by the minutes of said meeting.

2. That henceforth the Personnel Policies Manual incorporating the said revisions, and bearing the date of January 5, 2016, be and is hereby adopted and approved as the City of Saginaw Personnel Policies Manual effective with the adoption of this resolution on January 5, 2016.

ADOPTED AND APPROVED this 5th day of January, 2016.

APPROVED:

Gary Brinkley, Mayor

ATTEST:

Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney