



# City of Saginaw

**Meeting Date:** 02/16/2016

**Staff Contact:** Keith Rinehart

Dir. of Recreation & Comm. Services

**Agenda Item:** 4d  
(CC-0216-08)

**E-mail:** [krinehart@saginawtx.org](mailto:krinehart@saginawtx.org)

**Phone:** 817-230-0351

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**SUBJECT:** Consideration and Action regarding One Year Extension of Highway Right-of-Way Mowing Contract with Peterson's Landscaping and Maintenance

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**BACKGROUND/DISCUSSION:**

Peterson's Landscaping and Maintenance was awarded the contract for highway right-of-way mowing in January, 2015. The contract was for an initial period of one year with two optional one year extensions. Peterson's has submitted a proposal to extend the contract for one year with no price increase.

**FINANCIAL IMPACT:**

The financial impact will be \$747 per mowing cycle. Funds in the amount of \$13,500 are included in the Beautification Donation Fund, Account 20-5245-63-00, Contract Services.

**RECOMMENDATION:**

Staff recommends approval of a one year extension of the Highway Right-of-Way Mowing Contract with Peterson's Landscaping and Maintenance.

Attachments

Memo with Attachments from Keith Rinehart  
Budget Information



# City of Saginaw City of Saginaw

Recreation & Community Services Department  
333 W. McLeroy Blvd., Saginaw, Texas 76179  
Phone: 817.230-0351, Fax: 817.232.0855  
krinehart@ci.saginaw.tx.us

## Council Agenda Background

**To:** Nan Stanford, City Manager

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**From:** Keith C. Rinehart, Director of Recreation & Community Services

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**Date:** City Council Meeting – February 16, 2016

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### **ITEM:**

Consideration and action to extend the Right-of-Way Mowing contract by one (1) year with Peterson's Landscaping and Maintenance.

### **PRESENTER:**

Keith C. Rinehart, Director of Recreation & Community Services

### **DISCUSSION:**

At the January 20, 2015 City Council Meeting, the Saginaw City Council approved the recommendation from the Beautification Committee for Award of Bid for Highway Right-of-Way Mowing to Peterson's Landscaping and Maintenance. According to the approved contract, there is an option to renew the contract for two (2) additional one-year terms based on evaluation of performance by the City of Saginaw.

Per contract specifications, the Contractor submitted the renewal proposal requesting one additional year with no price increase from the previous year. Staff discussed the contractor's performance and found no problems or discrepancies.

### **RECOMMENDATION**

Staff is recommending the approval to extend the Right-of-Way Mowing contract by one (1) year with Peterson's Landscaping and Maintenance.

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**FISCAL IMPACT:**

\$747.00 per mowing cycle (same price as last year)

**ATTACHMENTS:**

- ⇒ Renewal Proposal from Peterson’s Landscaping and Maintenance
- ⇒ Map of Mowing Area

Thank you,

Keith C. Rinehart, Director of Recreation & Community Services



## *Peterson's Landscape & Maintenance Services, Inc.*

**City of Saginaw  
333 W. McLeroy  
Saginaw, TX 76179  
ATTN: Keith Rinehart**

**Feb. 9, 2016**

### **RENEWAL PROPOSAL**

Mr. Rinehart,

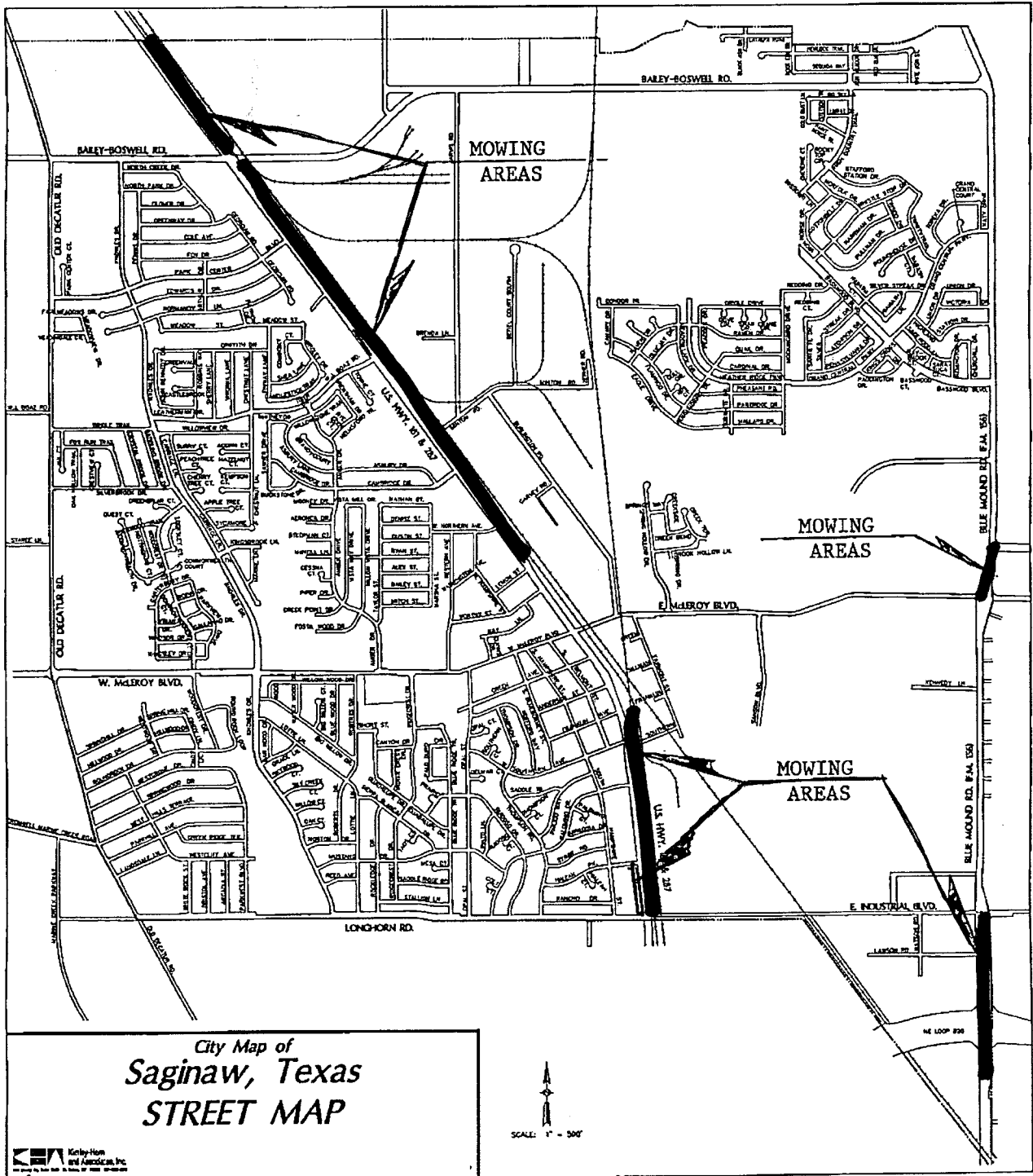
Thank you for the honor and opportunity to serve you and the City of Saginaw in the area of highway right-of-way mowing this past year. We do not take this for granted and are truly thankful for you and your kind staff.

We hereby formally request another years extension (for 2016) for the price of \$747.00 per mowing cycle, which is the same as last year's price.

If you have any questions or concerns, please feel free to contact me at (817) 577-8881.

Thank you for your time.

Joe Peterson  
President/CEO  
*Peterson's Landscape &  
Maintenance Services, Inc.*



## **Beautification**

**20-5245-63-00 CONTRACT SERVICES**  
\$13,500 mowing Saginaw Blvd & Blue Mound Rd